**Louisiana Tax Free Shopping Program**

**Commission Meeting**

Wednesday February 5th, 2020

Department of Revenue

617 North 3rd Street, 7th Floor, Pelican Room

Baton Rouge, LA

10:00 A.M.

**Agenda**

1. Call to order – Introductions
2. Approval of Minutes of June 10, 2019

Approval of Minutes of October 18, 2019

1. Financial Statements
   1. YTD Profit and Loss Statement
   2. Budget FY 20 discussion
2. Program Status
   1. Several reports on customer activity, historical data and financial status of agency
3. Action Items
   1. Change in LTFS legislation
      1. Voucher process
      2. LTFS selling advertising
   2. Handling Fee Increase/Furlough
   3. Database for customers to import documentation prior to visiting the refund center.
4. Executive Session
   1. Chairman position, resignation of Steve Windham
   2. LTFS General Manager decision
5. Adjourn